

Community Liaison Committee Meeting Record

Meeting Date: June 16, 2020

BWXT: Natalie Cutler, Director, Communications & Government Relations
Jon Lundy, VP Strategy and Business Services
Dave Snopek, Director, EHS & Regulatory Affairs
Ted Richardson, Director, Fuel Operations
Kathleen Augustin, Communications & Community Relations Specialist

CLC Members: J. Backler, R. Church, N. Martin-Burtart, C. McCoy, J. Wickenden,
P. Feinstein.

Absent: D. McNee, A. Tindal.

Guests: Julian Amalraj, Canadian Nuclear Safety Commission (CNSC)
Meghan Gerrish, Canadian Nuclear Safety Commission (CNSC)

ACTION ITEMS

Action Item	Responsible	Status / Notes
1. Review option to have someone from medical isotope division be a guest speaker at upcoming meeting	N. Cutler	Aiming for Q3 2020
2. Send media clippings.	N. Cutler	Closed
3. Share job posting for dedicated communications specialist to CLC when posted.	N. Cutler	Open
4. Share a list of all key community locations 1-2 kilometers from the facility with CLC for review at the next meeting.	K. Augustin	Closed
5. Share infographics with CLC.	N. Cutler and K. Augustin	Ongoing
6. Remind CLC about co-chair position and request any interested to advise before next meeting.	K. Augustin	Closed
7. Share updated Terms of Reference with CLC.	K. Augustin	Closed
8. Review providing information to the local sporting organizations / clubs and retirement / senior homes.	N. Cutler and K. Augustin	Open
9. Share virtual meeting / telephone town hall agenda with the CLC prior to meeting.	N. Cutler and K. Augustin	Open
10. Share 2020 survey details with CLC.	N. Cutler and K. Augustin	Open
11. Review door-do-door approach and plan with CLC.	N. Cutler and K. Augustin	Open
12. CLC to review BWXT NEC's current website and provide feedback.	CLC Members	Open
13. Share social media plans with CLC.	N. Cutler and K. Augustin	Open

DISCUSSION NOTES

Due to the COVID-19 pandemic, the meeting was held virtually. The meeting began with a roundtable of introductions, overview of the agenda and a safety moment.

Natalie Cutler reviewed the action items from the previous meeting, noting that the company is aiming for a guest speaker from the medical isotope division to attend the next meeting. She then added that the media clippings discussed in the last meeting were sent to CLC members at the end of May. Natalie continued to note that the job posting for a dedicated communications specialist for the Toronto site is in progress and that the external job posting will be shared with CLC members once available. The next action item was for BWXT NEC to share a list of key community locations for review and Natalie noted that this will be discussed during the current meeting. The last item was for BWXT NEC to share infographics with the CLC and Natalie highlighted that new infographics are in development and once they are ready for review, they will be shared with the CLC.

Next, Natalie outlined some of the changes to the CLC. She introduced a new member to the CLC, a representative of Lake Ontario Waterkeeper. Then Natalie noted that any CLC member that is interested in becoming a co-chair for the committee should contact us before the next meeting, and that Kathleen will send a follow-up email to remind the CLC. Natalie also advised that a revised Terms of Reference will be sent to CLC members including the following two changes: the addition of an annual CLC review to gather feedback from the committee to understand the effectiveness of the committee and ensure it is functioning as it is designed; and, an update to the recruitment section to indicate when the recruitment period for new members begins.

Dave Snopek provided the CLC with information about the Company's emergency preparedness, noting that this was a concern expressed by some community members during the licence renewal hearing interventions. He noted that BWXT NEC has a comprehensive emergency response plan that is continually updated, reviewed and verified by the Canadian Nuclear Safety Commission (CNSC). Dave highlighted that the site does routine emergency response drills, training and drills with outside emergency services, annual emergency evacuation with employees and has an Emergency Operations Center (EOC) Trailer on-site to help respond to emergencies. A CLC member asked if the emergency exercises are actual drills in person or tabletop exercises. Dave noted that most of the training exercises are live and involve the emergency team. Dave highlighted that the emergency response plans are continuously updated and improved upon and that summaries are available on the www.nec.bwxt.com public information website. Next, Dave noted that emergency response is informed by Safety Analysis Reports (SAR) which are developed by a consultant to analyze potential internal and external events, like weather, fire, airplane crash, train, and analyze significant hazard sources such as UO₂ powder and pellets, and hydrogen. He highlighted that there are no accident scenarios that require evacuation or sheltering of the public due to a

release of radiation from BWXT NEC's Toronto site. A CLC member asked about train derailment and if that scenario has been assessed. Dave replied noting that there are multiple scenarios involving the train (which rail line runs past the facility) in the SAR's, which are also posted on the public information website, such as train derailment, and the train proximity to the liquid hydrogen storage tank. Dave reminded the CLC that there are speed limits for the train when it passes by the facility and that the likelihood of accidents involving a train are unlikely, but were nonetheless assessed in the SAR to ensure protection of the public, employees and environment. Next Dave informed the CLC about some emergency drills that are occurring at the Peterborough facility over the summer. At the last CLC meeting, one of the members noted that it is key that the CLC is informed about important items at the Peterborough facility to help understand concerns from the public about the licensed facilities. Dave noted that the Peterborough Emergency Response Plan (ERP) is being enhanced and that two more drills will occur during the summer with a CNSC-witnessed exercise in September, and fire and ambulance will be on-site for a coordinated effort.

Next, Kathleen Augustin reviewed elements of the Public Information Program (PIP), in order to gain CLC feedback. She began by outlining the community newsletters which are mailed three times a year to community members, highlighting that the recent spring newsletters were mailed to 6,500 neighbours in Toronto. Next, Kathleen noted that the newsletters are posted to BWXT NEC's public information website at www.nec.bwxt.com in three locations; one being on the front page of the website to ensure web users see the updated version. The newsletters are emailed to BWXT NEC's stakeholder/contact list and translated to Portuguese, with copies added to the website. Kathleen then referred to a mailing map to show CLC members where newsletters and other mail items are sent. Kathleen highlighted two main topics of feedback from the public through interventions at the licence renewal hearing in March. The first was that newsletters needed to have more technical information, and the second that newsletters needed to be sent to a larger distribution. The spring edition of the newsletter for 2020 included information on the following topics: hydrogen, radiation, BWXT NEC's Annual Compliance Report, an infographic on uranium, CNSC Independent Environmental Monitoring Program (IEMP), licence renewal and website updates. Kathleen noted that the spring newsletter was mailed to 60% more neighbours (a year-over-year increase from 4,000 to 6,500 newsletters), and she inquired if CLC members had any recommendations on how BWXT NEC can distribute newsletters and information to more community members. A CLC member suggested BWXT NEC make contact with some of the local condo boards to share information on their community bulletins. BWXT NEC plans to contact more condo boards and will try and find ways to connect with the boards. A CLC member also suggested that BWXT NEC look into teaching about the nuclear industry during the energy units in local schools. BWXT NEC will look into this and is planning on creating better content that can be shared with the younger generation (i.e. videos).

Kathleen then provided an overview of the current target audience, explaining the criteria BWXT NEC uses to select the groups: proximity to the facility, role in the community and interest in BWXT NEC's operations. She suggested the expanded target audience could include schools

as well as local organizations and condo boards, and asked the CLC for some suggestions. A CLC member noted that one of the local schools is moving to a new location, and further suggested that BWXT NEC consider outreach to local sporting organizations/clubs and retirement/senior homes. BWXT NEC agreed to look into these suggestions.

Kathleen then provided an update on the annual community BBQ, noting that due to the COVID-19 pandemic, the company has chosen to cancel the BBQ for 2020 in order to protect the public and employees. She explained that BWXT NEC is planning on hosting a virtual event in lieu of the BBQ in 2020, suggesting a Telephone Town Hall format and asked for CLC input. CLC members provided mixed input, noting that a virtual event would not be as engaging or interactive and may have low participation, yet the consensus view was that such an event was net positive, in that it showed that BWXT was trying to increase the frequency and level of community dialogue and interactions, even during trying times. Natalie mentioned that BWXT NEC will share the planned agenda for the Telephone Town Hall with the CLC before the invitation is sent. One CLC member noted that the virtual format, with some anonymity, may embolden participants in some negative and disruptive ways, and advised that the company plan for this.

Next, Natalie provided the CLC with some information about the online and telephone public attitude survey, which was conducted in 2018 among residents of Toronto and Peterborough who live in proximity to the BWXT NEC facilities. She noted that the company is treating the data from these surveys as baseline data to inform the company on resident awareness of the operations, impression and recall of the company, and support for energy production types. Natalie mentioned that BWXT NEC will be re-surveying in the fall or winter of 2020 to gather more information. She noted that this timeline has been moved into 2020 based on feedback from the hearing and that details will be shared with the CLC soon.

Natalie then outlined some of the issues that have risen with the COVID-19 pandemic and its impact on tours, door-to-door outreach and in-person meetings. She noted that BWXT NEC understands that the best way to show the public what we do is via tours and that the company is reviewing new ways to share information. She noted that the company was reducing visitors to the site (essential business needs only) and that this policy would likely be in place for some time. Natalie highlighted that at the hearing, some intervenors expressed that door-to-door outreach would be the best way to reach the community and that BWXT NEC began to review this approach and will look into it in the future, but has since put it on hold due to the pandemic. She asked the CLC their thoughts on door-to-door outreach. Some members explained they would agree that approach would be helpful for the immediate community around the plant and felt that there would need to be a communication prior to the outreach to ensure the community is aware and that the right people would need to be canvassing as they would likely have some doors shut on them. BWXT NEC expects this type of outreach to be a challenge and agreed with the CLC that effort is key. A CLC member also expressed the difficulty that would arise with condo and apartment buildings and the inability to knock on doors and suggested the company

coordinate with condos and apartments ahead of canvassing to setup a planned time for residents to meet with BWXT NEC or speak during condo board meetings. Another CLC member suggested the use of doorknob hanging mailers to note to the community that BWXT NEC representatives had been canvassing and who to contact for more information. Natalie noted that when the company is ready to review this approach that the CLC will be included in the plan.

Next, Natalie let the CLC know that the BWXT corporate website, of which the BWXT NEC site is a daughter to, will be receiving a makeover and therefore so will the BWXT NEC site. She noted these changes will likely occur in the summer and will be mainly visual enhancements and that content will not change. She asked the CLC if they have time, to review the current website and provide any feedback before the next meeting. Once the website is ready, Natalie told the CLC the new visual changes will be shared with the committee. She also noted that BWXT NEC is considering setting up its own dedicated social media accounts so more information can be shared outside of the corporate social media pages. These new accounts will be tailored to share information with the community about BWXT NEC's licensed sites. More information will be shared with the CLC when available. Next, Natalie let the CLC know that the company is exploring new ways to share information, including videos. She highlighted that while video is expensive and time consuming, it is a good way to share information with many age groups and improve the public information program. Once more plans have been developed, BWXT NEC will share video content and ideas with the CLC for feedback. Natalie also shared that the public information email and phone lines haven't been as busy as they were leading up to the hearing and noted that this is likely due to the pandemic as it started about one week after the hearing. A CLC member noted that there is a legacy of a lack of communication and information from the company and the regulator and said that digestible information and door-to-door outreach will be critical to building better relationships. The CLC member also requested the quality of data that should be accessible should include raw data which was an undertaking made by the company during the hearing. She suggested that this information would be valuable to certain organizations, but not as useful for the general public. BWXT NEC advised that this item will be on the agenda for the next meeting to discuss further.

Kathleen then highlighted some of the ways BWXT NEC has been supporting the community during the COVID-19 pandemic. She noted that hand sanitizer was donated to Oasis Dufferin Community Centre and the Davenport Perth Neighbourhood Community Health Centre and shared each organization's social media posts. She also listed a number of other ways the company supports community giving and asked the CLC members if they had any ideas for other organizations who would benefit from support. BWXT NEC supports Western Technical Commercial School's FIRST Robotics program through a team sponsorship and a bursary and Pauline Junior Public School which is close to the facility through a donation for STEM. Kathleen also noted that BWXT NEC supports Ontario Tech University through a Women for STEM scholarship and the company provides funding to the Davenport-Perth Neighbourhood Community Health Centre which is a key centre for the Davenport community. She then

highlighted that funding has been set aside for the Métis Nation of Ontario Annual General Assembly which has been postponed as a result of the pandemic. Kathleen then informed the CLC that since The Stop Community Food Center declined BWXT NEC's 2019 donation that this support will be redistributed to the Oasis Dufferin Community Centre moving forward.

Natalie asked the CLC if they had any suggestions for CLC topics or guest speakers. Natalie inquired if committee members were privy to any questions or concerns in the community regarding the licence renewal, safety or operations. The committee didn't have any new information to share.

The meeting terminated. Next meeting date to be determined.